

Sixth Form Student Agreement

As a member of KEVIGS Sixth Form I agree to:

- Apply myself and focus on pursuing my studies (three A-levels **plus Pre-U**), while also making the most of wider opportunities.
- Make any subject changes no later than 31 October of Year 12.
- Attend my lessons and achieve at least 95% attendance. I understand that **all** lessons are registered, including Directed Studies and Wellness and Spirituality lessons.
- Attend assemblies. I understand this is an important means of communicating to the whole sixth form, and it is a weekly opportunity for us to meet as a learning community.
- Complete 15 hours of enrichment activities (details of this will be circulated in the first couple of weeks of term).
- Act as a positive role model for the younger students with regard to academic endeavour, behaviour and appearance, and dress according to the sixth-form dress code (available via the Sixth Form Student Handbook).
- Complete the '**Learning How to Learn**' MOOC from Coursera (www.coursera.org/learn/learning-how-to-learn) as an additional learning strategy to help with the transition from Year 11 into Year 12.
- Contribute to the successful upkeep of the sixth-form facilities. This includes keeping Norton Lodge clean and tidy by: ensuring that laptops are returned and on charge; eating in designated areas; clearing up after myself and disposing of litter; and reporting any breakages or damages to the relevant members of staff as soon as they are identified.
- Abide by the school's rules and the KEVIGS Behaviour Policy.

ICT Guidelines and Agreement

By signing this document you agree to operate within the guidelines of this ICT agreement when using any ICT in the sixth form at KEVIGS.

Things to do when using our ICT ✓	Things not to do when using our ICT X
Keep your password and log on details safe – these are confidential.	Cause offence.
Log out safely and securely.	Download / upload / share images or text that contain violence, obscenity or indecency (e.g. pornographic, extremist, racist, sexist, ageist or homophobic material).
Ensure personal devices have adequate virus protection and a suitable firewall installed.	Run a business or commercial enterprise.
Be polite when communicating via ICT on our network.	Take part in any unlawful / criminal activity.
Be aware of student well-being and the reputation of KEVIGS at all times.	Engage in any political activity.
Inform sixth-form staff if you do not wish to have your photograph taken, used or stored.	Download software / films / games etc. directly onto the school network or systems.
Respect copyright and intellectual property rights.	

Please go to IT Support to change your password if you need to. The school accepts no liability for personal devices brought into and used at school. Your access to the system may be suspended if we believe you have not abided by the guidelines for ICT use. All use of ICT resources is monitored to ensure compliance with relevant legislation and good practice.

By signing below you are agreeing to the points indicated above:

Student's Name (Please Print).....

Signature of Student.....Date.....